

High Demand Items

High demand items are given a short loan period. “Short Loan” stickers are placed on the item near the barcode label. “Short Loan” stickers are removed by the owning library when holds are no longer trapped on check-in. Libraries using a limited media code will change the code when the “Short Loan” sticker is removed.

Staff can edit the media code from the “Short Loan” code to the regular code by going to the item’s detail (double click on the item barcode) and clicking “Edit.” Change the media code from the drop-down menu as needed. Click “Save” when done.

Item Detail (31110005645379)

Title:

Author: Item ID:

Call No: Price:

Branch: Location: Media:

Statistics Status Holds/Recalls Transaction History

| Transaction Date/Time | Transaction Type | Workstation Branch | Workstation ID | User Alias |
|-----------------------|--------------------|--------------------------|----------------|------------|
| 3/8/2021 12:18:37 PM | Discharge (Return) | Hortonville Public Libra | OWLSLTPCARLX | mk0 |
| 3/8/2021 12:17:33 PM | Charge | Hortonville Public Libra | OWLSLTPCARLX | mk0 |

Who Has It? Who Had It? Who Owes? Who Wants?

Spine Hold Notes **Edit** Close

Item Editor

Item Number: Price:

Branch: Location: Media:

Status: Date:

Alternate PAC Status:

Suppression
 Manual Status Branch Location

Full Call Number : Trueblood
Call Number

Bucket1 Bucket2

Bucket3 Bucket4

Chronology / Enumeration:

BoundWith
 Enabled? Controlling Item:

Owning
Branch: Location:

History
Circulation: Cumulative: Holds: InHouse:

BID: 666616
Created On: 8/27/2019
Created By: CNV
Last Modified:
Changed By: CNV

Save Cancel Spine Notes