

Editing Item in CARL

CARL-X

1. Find your item by going to Item Maintenance > Item Information along the side menu or Items > Item Information (F6) along the top menu and search.
 - a. To search by barcode, select Item Number.
2. Highlight the item and click Edit.

Search

Key: Item Number Term(s): 31110006200026

Title: Sullivan's travels /

Author:

Call #:

BID: 445429 ISBN: 9781604659740 Pub Date: 2015

Circ History Counts

Circ: 3

Holds: 2

Cum Circ: 46

In House: 0

Title Level Holds

Current # 0

Holds

Quick Maint

Branch	Location	Call Number	Item Number	Status	Date	Media	Circ Count	Holds Count	Cum Circ	In House Ci
OWLS	AVDFIC	Sullivan's Travels	31110006200026	On Shelf	10/11/2021	AVB	0	0	0	0

New Edit Delete Move Spine Close

3. Make your desired changes.
 - a. To add a note, click Notes.
4. Click Save

Item Editor

Item Number: 31110006200026 Price: 24.99

Branch: OWLS Location: AVDFIC Media: AVB

Status: On Shelf Date: 10/11/2021 Type: Standard

Alternate PAC Status:

Suppression

Manual Status Branch Location Media

Full Call Number : Sullivan's Travels

Call Number

Sullivan's Travels

Bucket1 Bucket2

Bucket3 Bucket4

Chronology / Enumeration:

BoundWith

Enabled? Controlling Item:

Owning

Branch: OWLS Location: AVDFIC

History

Circulation: 0 Cumulative: 0 Holds: 0 InHouse: 0

Save

Cancel

Spine

Notes

BID: 445429

Created On: 10/11/2021

Created By: al0

Last Modified: 12/30/2021

Changed By: al0

Editing Item in CARL


CARL Connect

1. Navigate to CARL Connect Staff > Items > Item Information and search for your item.
2. Click the orange arrow below the item.

BRANCH OWLS	ITEM CALL NUMBER Sullivan's Travels	LOCATION Video - Fiction	MEDIA Video Blu-Ray - Adult
ITEM NUMBER 31110006200026	STATUS On Shelf	DATE 10/11/2021	SUPPRESSION Branch Suppressed

 item information

3. Make desired changes and click Save item (which will appear once you've started editing).


 item information


Location information

ITEM NUMBER 31110006200026	ITEM CALL NUMBER Sullivan's Travels	LOCATION Video - Fiction	BRANCH OWLS
STATUS On Shelf	ALTERNATE ON SHELF DISPLAY STATUS		
OWNING LOCATION Video - Fiction	OWNING BRANCH OWLS		

Description

MEDIA Video Blu-Ray - Adult	PRICE 24.99	SUPPRESSION manual <input type="checkbox"/>
NOTE TYPE standard	PREDEFINED NOTE OPTIONS - please select -	FREE TEXT NOTE enter note here

Chronology and Enumeration expand 

Activity expand 

cancel save item